

Community Engagement for Faculty

RESOURCES

Faculty are encouraged to ask the IDAAS CEC to

- Provide examples of community-based learning curricula and projects
- Find community partners and contact information
- Contact community organizations for faculty
- Set up initial meetings for the faculty with the community organizations (CEC can attend these meetings or not, depending on faculty member's preference)
- Provide supplies (see next section)
- Create flyers
- Reserve vans (and follow up with students to become authorized drivers), or assist with finding other transportation

The Community Engagement section of the IDAAS website (www.idaas.org) includes links to other sites/resources for community-based learning/projects as well.

If you receive funding, some common Community Engagement supplies

- Books
- Large pieces of paper (sticky/not sticky, easel pads)
- Gas money
- Food
- Teaching materials
- Technology/equipment (projector, scanners, cameras, etc)
- Duplicating
- Art supplies
- Honorariums for speakers
- *please check to see what IDAAS has available already

Other resources on campus:

Pitzer Community Engagement Center (<http://www.pitzer.edu/offices/cec/>)

Provides:

- Funding opportunities, including an Academic Course Enhancement Award (typically \$500), money for field trips, and more.
- Connections with existing community partnerships
- Forms for
 - Ethics Contract
 - Liability Release
 - Photo Release (English & Spanish)
 - Van Driver Application
 - Mileage Reimbursement Form

Pomona College Draper Center (<http://www.pomona.edu/administration/draper-center/index.aspx>)

Provides:

- Workshops on
 - Getting started and building curricula
 - Integrating community partnership opportunities into their disciplinary-based course
 - The process for assigning classes the Community Partnership (CP) designation – which adds an extra half-credit to the course.
- Existing Community Partnerships with
 - Fremont Academy
 - Pomona Unified School District
 - Project Caring & Sharing
 - Study Buddies
 - Uncommon Good
- Staff support

TRANSPORTATION

Driving:

- Student drivers need to be authorized – once a student is authorized through one college, the student can drive vehicles from other campuses.
- Email students *before* class to find out
 - Are you an authorized van driver and would you be willing to drive?
 - Do you have a driver's license and are you willing to become a van driver?
 - Do you have your own car and are you willing to drive others?
 - *try to offer gas stipends for personal cars

Student authorization forms:

- Pitzer:
http://www.pitzer.edu/offices/cec/changemakers/documents/Drive_Release_Form.pdf
- Pomona: otl.pomona.edu/documents/driver_form.doc
- Scripps – form not available online, can be picked up at Student Activities and Residential Life Office (SARLO).
- Harvey Mudd: http://www.hmc.edu/files/HR/release_of_information.pdf
- Claremont McKenna: information not available.

Campus vehicles:

Pitzer College

Pitzer has four 7-person vans (specifically, minivans) for Pitzer student or faculty use. Non-Pitzer students can driver Pitzer vans if a Pitzer faculty member is the 'staff supervisor.'

-To reserve:

http://www.pitzer.edu/student_life/student_affairs/vanform/index.html.

-Will receive confirmation email.

-Staff contact: Rob Fossum <rob_fossum@pitzer.edu>

Pomona College

The Sagecoach (25 passenger bus)

- Must be reserved at least 2 weeks in advance
- Fees: \$15/hour + \$0.75/mile (driver provided)
- Reservation form found on CollegiateLink (under the "Campus Links" tab, select "SCC Forms")

College Vehicles: Toyota Camry (5 passengers) & the Sagehen Shuttle (7-passengers)

- For use by registered student organizations on official business/activities only
- You must be an approved College driver to use vehicles
- Fees: \$0.40/mile
- Reservation form found on CollegiateLink (under the "Campus Links" tab, select "SCC Forms")

Scripps College

Scripps has two 7-passenger vans available for registered student drivers

- Submit van reservations form to SARLO (Forms available at SARLO)
- In order to use the van, a gas deposit is required. A \$20.00 deposit is required for trips under 50 miles and a \$45.00 deposit for trips over 50 miles. However, your deposit will be returned if you replace the gas used during your trip.

Claremont McKenna

Claremont McKenna has an eight passenger van available for CMC students only. For more information contact Julia Easley at x77377.

Harvey Mudd

Harvey Mudd has an eight-passenger van available for HMC students only. For more information contact Platt Campus Center at x18757.

Zipcar – www.zipcar.com

- Can be checked out for any reason, by students, faculty, and staff from all colleges – must create Zipcar account.
- Zipcars are located in the Harrison parking lot and Tranquada Center parking lot on the Pomona College campus
- Fees: \$35 annual fee, hourly rates from \$7, daily rates from \$48

Public Transportation Options:

-Public Transit Guide (<http://www.pomona.edu/administration/campus-center/files/public-transportation-guide.pdf>)